

केन्द्रीय माध्यमिक शिक्षा बोर्ड
Central Board of Secondary Education
संबंधता - Online School Affiliation & Monitoring System R-2.0

As per new Affiliation Bye-Laws

[Affiliation-Bye-Laws](#) [Circulars](#) [Useful Links](#) [I.C. Login](#) [Feedback](#) [FAQ](#) [Contact Us](#)

Total No. of Schools affiliated with CBSE : 25583

CBSE School Directory

Keyword wise Affi. No. wise State wise Region wise School level wise Disaffiliated schools

Enter Affiliation No. :

SEARCH

SNo	AffNo,School & Head Name	Address,Phone & Email
1	Affiliation No. 1000057 Name: KENDRIYA VIDYALAYA Head/Principal Name: V K GARG Status of the School: Senior Secondary Affiliated up to: 31/03/2024	Address: CHHINDWARA MADHYA PRADESH ,480001 Phone No: 7162 ,245055 Email: vinitavijay2003@gmail.com Website: http://www.kvcalicutone.o



Letter Received
 01.04.2014\2014 VMC APPROVAL\Chhindwara No. 1\letter 1

क्रमांक/No...19

दिनांक/Date. 25/06/2020

फाईल सं./File No..22

केन्द्रीय विद्यालय संगठन

(मानव संसाधन विकास मंत्रालय : भारत सरकार)

Kendriya Vidyalaya Sangathan

(Ministry of HRD Deptt of Education Govt. of India)

जबलपुर सम्भाग : जी(सी)एफ(ए) इस्टेट : जबलपुर - 482 011 (M.P.)

Jabalpur Region :: GCF Estate, Jabalpur - 482 011(MP)

फा022082 / परिपत्र / 2018-19/केविसं/क्षेत्रका०/जबल 4489/90

दिनांक - 19.06.2020

स्पीड पोस्ट /

कार्यालय आदेश

केन्द्रीय विद्यालय क. 01, छिन्दवाडा को विद्यालय प्रबंध समिति के पुर्नगठन हेतु दिनांक 01.11.2018 से 31.10.2021 तक के लिये अधोहस्ताक्षरी द्वारा अनुमति प्रदान की जाती है, जिसमें निम्नलिखित पदाधिकारी होंगे:-

क्रमांक	पदाधिकारी का नाम	पद	पता
1	Shri Shrinivas Sharma	Chairman	IAS, Collector, Distt.- Chhindwara (M.P.)
2	Mr. Rajesh Sahi	Nominee Chairman	SDM, Chhindwara
3	Dr. Shripad Aronkar -	Educationist	Astt. Proff. Girls Degree College, Chhindwara
4	Dr. R.K. Mishra -	Educationist	Asst. Proff. PG College Chhindwara
5	Mr. Vijay Anand Dubey -	Eminent person of Cultural Area	UDT, Govt. Hr. Sec. School, Chhindwara
6	Mr. Deepak Kumar -	Parent Member	F/o- Akshat Kumar (Class IV), Assistant, SBI, Main Branch, Chhindwara (M.P.) (Shift-I)
0	Mr. Ritesh Singh Thakur -		F/o- Divyansh Thakur,(Class-III C), Housing Board Colony Chhindwara (Shift-II)
7	Mrs. Abhilasha Garg -	Parent Member	M/o- Shivank Garg (Class -IV), Additional S.P. Bangalow, Civil Lines, Chhindwara (Shift-I)
0	Mrs. Snehlata Tripathi		M/o Atharv Tripathi (Class-IV C), Kukda Jagat, Chhindwara (Shift-II)
8	Dr. Pankaj Bonde ✓	Eminent Medical Doctor	Dr. Bonde Dental Care, Multispeciality Clinic, Chhindwara
9	Mr. N.S. Baghel -	Representative of SC/ST belonging to Class I	EE, Nagar Palika Chhindwara
10	Mr. B.K. Jha -	Teacher Representative	PGT (English), KV No. 1 Chhindwara (Shift-I)
0	Mrs. Snehlata Tripathi -		PRT, KV No. 1, Chhindwara (Shift-II)
11	Shri Vijay Kumar Garg	Member Secretary & Principal	Principal, KV No. 1, Chhindwara
12	Dr. D.D. Vishwakarma -	Co-opted Member	P.G. College, Chhindwara
13	Mr. Sambhare -	Chairman, CGEWCC	Income Tax Officer, Chhindwara
14	Shri Aashif Mandal -	Technical Member	Executive Engineer, PWD, Chhindwara

सं. राजेश साहि

(ताजुद्दीन शोक)

उपायुक्त

वितरण:-

- 1 अध्यक्ष, विद्यालय प्रबंध समिति, केन्द्रीय विद्यालय क० 01, छिन्दवाडा को सूचनार्थ प्रेषित है।
- 2 प्राचार्य, केन्द्रीय विद्यालय क० 01, छिन्दवाडा को उनके पत्र दिनांक 18.09.2019 के संदर्भ में सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है।

PROFORMA REGARDING SAFE DRINKING WATER AND SANITARY CONDITION
CERTIFICATE.

No. 6101Date: 18/11/2022

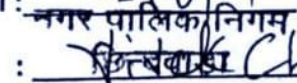
It is certified that an inspection team headed by Nitish Chouhan
Assistant Engineer (Name of Officers
with designation) from Municipal Corporation (Name of
Department/Office) inspected the K.V. No.1, Dharantaka
(Name & Address of
the School) on _____ and found that the _____
(Name of school) has safe
drinking water facilities for the students and members of staff of the institution and is maintaining
the hygienic sanitation condition in the school building & the campus as per the norms
prescribed by the Central/State/U.T Govt.

The above valid for a period of 2022-23.

Signature with Seal :



Name :



Designation :

Assistant Engineer

To

Principal
K.V. No.1
Dharantaka

(Name & Address of the Institution)

अग्नि सुरक्षा प्रमाण-पत्र

प्रमाणित किया जाता है की के.वि. क्र. 1 छिन्दवाड़ा में अग्नि से सुरक्षा हेतु पर्याप्त अग्निशामक यंत्र लगवाये गए हैं जिन्हें समय-समय पर रिफिल किया जाता है। वर्तमान में अग्निशामक यंत्र की अगली रिफिल की तारीख 14.10.2020 है जो विद्यालय सुरक्षा हेतु उपयुक्त है।

निरिक्षण दिनांक:

12/8/2020

अधिकारी का नाम:.....

राजस्थान सरकार
आगरा पालिका निगम


पद:.....

सील:

—:: भवन सुदृढता प्रमाण पत्र ::—

प्रमाणित किया जाता है, कि "केन्द्रीय विद्यालय कमांक-1, छिंदवाड़ा" का भवन निर्माण सुदृढ है। वर्ष 2022 (दिनांक 01.02.2022 से 31.12.2022 तक) की अवधि के लिये प्रमाण-पत्र जारी किया जाता है। भवन में अग्नि शामक यंत्र लगा हुआ है तथा शौचालय की व्यवस्था है। भवन सुदृढता प्रमाण-पत्र प्रतिवर्ष लेना अनिवार्य होगा।


उपयंत्री,
लो.नि.वि.(भ/स) उपसंभाग
छिन्दवाड़ा म.प्र.


अनुविभागीय अधिकारी,
लो.नि.वि.(भ/स) उपसंभाग कं.2
छिन्दवाड़ा म.प्र.


कायप्रसन यंत्री,
लो.नि.वि.(भ/स) संभाग,
छिन्दवाड़ा म.प्र.

कार्यालय कार्यपालन यंत्री
लोक निर्माण विभाग संभाग छिन्दवाड़ा

email :- eepwdlchhin@mp.nic.in.

ज्ञापन क्रमांक / 567 / त.शा. / अनापत्ति / 2021-22,
प्रति,

छिन्दवाड़ा, दिनांक 8/02/22

प्राचार्य,
केन्द्रीय विद्यालय क्रमांक-1,
छिन्दवाड़ा.

विषय : केन्द्रीय विद्यालय क्रमांक-1 छिन्दवाड़ा के भवन सुरक्षा संबंधित प्रमाण पत्र विषयक।
संदर्भ : आपका पत्र क्रमांक 57 / के.वि.1छिंद / 2021-22 / 425, दिनांक 19.01.2022

-0-

विषयांतर्गत संदर्भित पत्र के तारतम्य में "केन्द्रीय विद्यालय क्रमांक-1, छिन्दवाड़ा" का भवन सुदृढ़ता प्रमाण-पत्र वर्ष 2022 (दि. 01.02.2022 से दि. 31.12.2022 तक की अवधि हेतु) एक वर्ष की अवधि हेतु संलग्न प्रेषित है। भवन सुदृढ़ता प्रमाण-पत्र प्रतिवर्ष लेना अनिवार्य है।

सहपत्र : प्रमाण-पत्र।


(इंजी.आश्रिफ मण्डल)
कार्यपालन यंत्री
लोक निर्माण विभाग (भ/स)
संभाग छिन्दवाड़ा

पृष्ठांकन क्रमांक /
प्रतिलिपि :-

/ त.शा. / अनापत्ति / 2021-22,

छिन्दवाड़ा, दिनांक

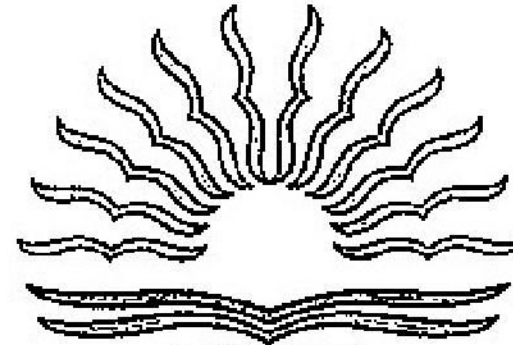
अनुविभागीय अधिकारी, लोक निर्माण विभाग, उपसंभाग क्रमांक-2, छिन्दवाड़ा की ओर उनके पत्र क्रमांक 65 / त0शा0 / अनापत्ति / 2021-22, दि. 08 / 02 / 2022 के संदर्भ में सूचनार्थ अग्रेषित।

सहपत्र : शून्य.


(इंजी.आश्रिफ मण्डल)
कार्यपालन यंत्री
लोक निर्माण विभाग (भ/स)
संभाग छिन्दवाड़ा

K V NO.1 CHHINDWARA/ VIDYALAYA PLAN

KENDRIYA VIDYALAYA NO.1, CHHINDWARA



एतत् सर्वं धनं ज्ञानमृतम्
केन्द्रीय विद्यालय संगठन

VIDYALAYA PLAN

Name of Principal: V K Gang

K V NO.1 CHHINDWARA/ VIDYALAYA PLAN

VIDYALAYA PROFILE

1. **Name of the K.V:** KENDRIYA VIDYALAYA NO.1, CHHINDWARA
2. **Sector:** CIVIL
3. **Vidyalaya Building:** Permanent
4. **Establishment:** 1993
5. **Classes up to:** Shift- I: XI; Shift- II: X
6. **No. of Sections:** Shift I: Class I- X: 02 sections per class; Class XI-XII: 04 sections per class
Shift II: Class I-X: 02 sections per class
7. **Streams Available:** Science, Commerce and Humanities In Shift-I
8. **Total Enrolment of Students:** Shift I: Boys(526)+ Girls(560)= Total(1086) Shift II: Boys(390)+ Girls(398)= Total(788)
(As on 30.04.2020)
9. **No. of Sanctioned Posts:**
 - (a)Principal:01 Vice Principal:01(Shift-II) Head Master: 01 (Shift-I), 01 (Shift-II)
 - (b)Teaching Staff: Shift-I: 39 Shift-II: 27
 - (c)Non-Teaching Staff: Shift-I: 09 Shift-II: 07
10. **Vacancies:**Shift-I(Teaching- 02 & Non-Teaching:- 04) Shift-II (Teaching- 06 & Non-Teaching: 07)
11. **Vision, targets and achievements:**

Long Term Vision:

 - As set up by the KVS

Short Term Vision:

K V NO.1 CHHINDWARA/ VIDYALAYA PLAN

- Proper execution of online classes during the period affected by the outbreak of pandemic Covid- 19.
- The vision set up by the Vidyalaya to achieve excellence in the field of Primary Education during current session.
- Proper implementation of the programme 'Back to Basics', 'PISA', etc.

Academic Targets (Classwise):

[Note: All the figures indicated as target in various slabs are in terms of percentage.]

CLASS:III				92
	A1	A2	B1	
ENGLISH	30	35	25	10
HINDI	35	35	20	10
EVS	30	35	25	10
MATHS	30	30	30	10
CLASS:IV				82
	A1	A2	B1	
ENGLISH	30	35	25	10
HINDI	35	35	20	10
EVS	30	35	25	10
MATHS	25	30	30	15
CLASS:V				82
	A1	A2	B1	

K V NO.1 CHHINDWARA/ VIDYALAYA PLAN

ENGLISH	30	35	25	10
HINDI	35	35	20	10
EVS	30	35	25	10
MATHS	25	30	30	15

CLASS: VI	Pass %	33-45%	45-60%	60-74%	75-90%	90 and above
Overall	100	10	25	30	25	10
ENGLISH	100	10	25	30	25	10
HINDI	100	05	15	35	30	15
SANSKRIT	100	05	25	35	30	15
MATHS	100	10	25	30	25	10
SCIENCE	100	10	25	30	25	10
SST	100	10	25	30	25	10

CLASS: VII	Pass %	33-45%	45-60%	60-74%	75-90%	90 and above
Overall	100	10	25	30	20	15
ENGLISH	100	10	25	30	20	15
HINDI	100	05	15	35	25	20
SANSKRIT	100	05	15	35	25	20
MATHS	100	10	25	30	20	15
SCIENCE	100	10	25	30	20	15
SST	100	10	25	30	20	15

CLASS: VIII	Pass %	33-45%	45-60%	60-74%	75-90%	90 and above
Overall	100	10	25	30	20	15
ENGLISH	100	10	25	30	20	15

K V NO.1 CHHINDWARA/ VIDYALAYA PLAN

HINDI	100	05	15	35	25	20
SANSKRIT	100	05	15	35	25	20
MATHS	100	10	25	30	20	15
SCIENCE	100	10	25	30	20	15
SST	100	10	25	30	20	15

CLASS: IX	Pass %	33- 45%	45- 60%	60- 74%	75- 90%	90 and above
Overall	100	10	15	35	30	10
ENGLISH	100	10	20	35	30	10
HINDI	100	00	15	45	30	10
MATHS	100	10	20	35	30	10
SCIENCE	100	10	20	35	30	10
SST	100	10	20	35	30	10

CLASS: X	Pass %	33- 45%	45- 60%	60- 74%	75- 90%	90 and above
Overall	100	00	20	35	30	15
ENGLISH	100	05	20	35	25	15
HINDI	100	00	15	40	30	15
MATHS	100	05	20	35	25	15
SCIENCE	100	05	20	35	25	15
SST	100	05	20	35	25	15

SESSION 2020-21						
CLASS: XI	Pass %	33- 45%	45- 60%	60- 74%	75- 90%	90 and above
Overall XI	97	10	30	35	20	05

K V NO.1 CHEINDWARA/ VIDYALAYA PLAN

XI-SC	97	10	30	35	20	05
XI-COM	97	10	30	35	20	05
XI-HUM	97	10	30	35	20	05
ENGLISH	98	10	30	35	20	05
HINDI	100	00	20	40	30	10
INF PRAC	100	00	20	40	30	10
COMP SC	100	10	30	35	20	05
MATHS	98	10	30	35	20	05
PHYSICS	98	10	30	35	20	05
CHEMISTRY	98	10	30	35	20	05
BIOLOGY	100	0	10	40	30	05
ECONOMICS	98	10	30	35	20	05
ACCOUNTANCY	98	10	30	35	20	05
B STUDIES	98	10	30	35	20	05
GEOGRAPHY	98	10	30	35	20	05
HISTORY	100	00	20	40	30	10

CLASS: XII	Pass %	33- 45%	45- 60%	60- 74%	75- 90%	90 and above
Overall XII	100	05	20	35	25	15
XII-SC	100	05	20	35	25	15
XII-COM	100	05	20	35	25	15
XII-HUM	100	05	20	35	25	15
ENGLISH	100	05	20	35	25	15
HINDI	100	00	10	40	30	20
INF PRAC	100	00	05	35	35	25
COMP SC	100	00	10	40	30	20
MATHS	100	05	20	35	25	15

K V NO.1 CHHINDWARA/ VIDYALAYA PLAN

PHYSICS	100	05	20	35	25	15
CHEMISTRY	100	05	20	35	25	15
BIOLOGY	100	00	10	40	30	20
ECONOMICS	100	05	20	35	25	15
ACCOUNTANCY	100	05	20	35	25	15
B STUDIES	100	05	20	35	25	15
GEOGRAPHY	100	05	20	35	25	15
HISTORY	100	00	10	40	30	20

[Note: All the figures indicated above as target in various slabs are in terms of percentage.]

Other Fields:

Mass Participation alongwith the quality performance of students will be ensured in the activities like Mathematics Olympiad, Science Olympiad, NSTSE, NTSE etc.

Games and Sports:

Inter- House Games and Sports, Annual Sports Meet, Mini Sports Meet and Camps to train students for participation at Regional, National and SGFI level during the session will be conducted as per the calendar. Both the sports teachers have been given the target to ensure a participation of a minimum four students at SGFI level from each shift. The school is acting as a venue for conducting regional level games. The motto will be to organize assigned games activities smoothly and in a befitting manner.

CCA:

Mass participation of students will be ensured in all the online co- curricular activities. Besides, online activities have been scheduled for celebration of all important days. After restoration of normal situation in Vidyalaya after Covid-19, activities under CCA will be conducted as per the meticulously planned CCA calendar. However, all the precautions and safety measures will be taken.

12. Academic Events

As long as, the crisis of pandemic Covid- 19 persists, these events mentioned below will be conducted through online mode, after normalcy of situation the same will be conducted in Vidyalaya

K V NO.1 CHHINDWARA/ VIDYALAYA PLAN

CLASS	CAMP (SLOW BLOOMERS)	CAMP (BRIGHT ACHIEVERS)	REMEDIAL	COVERAGE OF SYLLABUS	TEST
XII	10 days during Winter Break	10 days during Winter Break	1 hr after school hour w.e.f. 1 st Sept 2020	31 st Oct 2020	Monthly Test (Last week of month)
XI	10 days during Winter Break	10 days during Winter Break	1 hr after school hour w.e.f. 1 st Nov 2020	05 th Feb 2021	Class Test after completion of unit, Slip Test
X	10 days during Winter Break	10 days during Winter Break	1 hr after school hour w.e.f. 1 st Sept 2020	31 st Oct 2020	Monthly Test (Last week of month)
IX	Mon- Thurs during Zero period	Fri- Sat during Zero period	1 hr after school hour w.e.f. 1 st Nov 2020	As per split up of syllabus; Minimum 12 days before Term Exam	Term Exam, Class Test after completion of unit, Slip Test
VI-VIII	07 days before Term Exam	07 days before Term Exam	10 days before Term Exam	As per split up of syllabus; Minimum 12 days before commencement of term Exam	Term Exam, Class Test after completion of unit, Slip Test
I-V	Saturday/ all other working day	Saturday/ all other working day	During zero period w.e.f. 1 st Sept 2020	As per split up of syllabus; Minimum 12 days before commencement of term Exam	Term Exam, Class Test after completion of unit/ Lesson

13. PARENTS- TEACHERS' MEETING

CLASS	GENERAL PTM	MEETING WITH CHILDREN WITH LEARNING DIFFICULTIES	MEETING WITH PARENTS OF HIGH ACHIEVERS

K V NO.1 CEHINDWARA/ VIDYALAYA PLAN

XII	1 st week of Aug, Oct, Dec	After each Monthly Test, Pre- Board and as per requirement	
XI	Immediately after Term Exam	Before and after Term exam, as per requirement	Before Term Exam
X	Immediately after Term Exam	Before and after Term exam and as per requirement	Before Term Exam
IX	Immediately after Term Exam	Before and after Term exam and as per requirement	Before Term Exam
VI-VIII	Immediately after Term Exam	As per requirement	Before Term Exam
I-V	Immediately after Term Exam	As per requirement	As per convenience of parents

14. MAINTENANCE AND DEVELOPMENT OF INFRASTRUCTURAL AND OTHER FACILITIES

S N	Head	Activity/ Programme	Status	Planned Achievement Target	Expected Date of Completion	Key Result Area	Programme of Action/ Action Plan (wherever required)	Remarks
1	Construction	Gardening	Beautification and enrichment of garden in Vidyalaya	To plant new attractive decorative plants And develop a corner for medicinal plants	By the end of the year	***	After Summer	

15. FINANCIAL ADMINISTRATION

K V NO.1 CHHINDWARA/ VIDYALAYA PLAN/ 2020-21

		Construct Shed above Morning Assembly Stage	No shed	Shed of entire stage area	By the end of FY	For presentation of assembly items comfortably	After availability of funds and with consultancy of VMC	
2	Maintenance	Day to day maintenance work of Building, garden, electric and water supply related works		To ensure proper maintenance	Through out the session as and when required	***	Regular maintenance is being done.	
		AMC of Computers and CCTV	AMC from Registered Firm	It will be extended as per the provisions	Throughout the session	For better and durable servicing	***	
3	Conservancy and	SECURITY GUARD	3 Security Guards functioning shiftwise	Services of security guards engaged as per the provisions of KVS	Throughout the session as per the terms.	To ensure safety and security to the Vidyalaya premises	***	
		SAFAIWALA	Safaiwala engaged for washroom area and premises	Same will be continued	Throughout the session	To ensure a clean and healthy environment	***	

BUDGET AND ITS UTILISATION: The budget has been well planned separately for School Fund and VVN. For a better and planned execution of work, the office has been directed to work out with assistance of concerned department I/Cs.

K V NO.1 CHHINDWARA/ VIDYALAYA PLAN

		GARDENER	Gardeners for beautification of garden	Same will be continued	Throughout the session	For beautification of premises	***	
4	Enrichment of Infrastructure	White Wash/ Distemper of Classrooms	Phase wise work will be done as per availability of fund		After availability of fund		***	
		SUPW	Needs enrichment. Procurement of good sound system	For better and effective presentation of Morning Assembly and other programmes	Dec	To nurture the creative talents of students, to make the department resourceful	***	
		MUSIC DEPARTMENT	Needs enrichment	***	Nov	To ensure a better stage performance of students	***	
		LIBRARY	Good but can be enriched more	To update library with the books of new edition and varieties, more periodicals and journals	Oct	***	Requisition from teachers are to be invited	

K V NO.1 CHHINDWARA/ VIDYALAYA PLAN

		Labs	Good but can be enriched more	To inculcate students with practical skill	Aug 2020	***	Requisition from incharges are to be invited	
5	Academic	Academic monitoring	Academic monitoring for the Primary, Secondary and Senior Secondary	To ensure an effective learning outcome	1 st April	For a meaningful, purposeful learning with acquisition of skills	The teachers during staff meeting are being suggested and guided for a better learning outcome.	
		Primary Educational Enrichment		Regular meetings of PRTs are being conducted on google meet and implementation is done on basis of the resolution of meeting	1 st April	For excellence of Primary Education	The HMs are guided time to time as per the directions of KVS.	
6	Committees	Committees	35 committees have been formed.	For proper functioning of all the aspects/ activities of Vidyalaya	1 st April	To ensure participation of each and every member in the growth of Vidyalaya and to equip everyone with the sense of accountability	The duties of various committees have been elaborated to the committees I/C and members.	

FEE

COLLECTION: Fee collection shall be done through UBI Portal.

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7	Time table/ Calendar	Academic Time Table	Framed	Framed as per the guidelines of XVS	1 st April	For smooth functioning of academic processes	Distributed to the teachers and implemented wef 1 st April	
		SPORTS/ OCA CALENDAR	Structured Programme	Well defined Calendar with periodical submission of reports	Throughout the academic year	To ensure mass participation and to provide students a platform for exposure	***	
8	Syllabus	SPLIT UP OF SYLLABUS	Planned	To complete syllabus as per schedule	As per schedule	For a systematic, disciplined and better learning condition	***	
9	Target	Academic Target	***	All the teachers have been intimated about academic target for the session		For a better achievement of result	***	
10	Meetings	VMC	Thrice an academic session	Will be conducted minimum thrice during academic session in Vidyalaya.	As per the discussion with the Chairman	For a better execution of the plan of action, budget approval etc.	VMC committee is already formed and approved by RO.	

SALARY, PAY AND ALLOWANCES: Salary, Pay and allowances will be remitted through UBI Portal.

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	Monitoring and Various functional Committees in Vidyalaya	As per requirement	***	Throughout the session	For effective working of various committees	***	
	PTM	After Term Exam, as per requirement	To ensure parents contribution for achieving a better learning outcome	After Term Exam, as per requirement	***	***	
	General Staff Meeting	Last working Day of the month, as per requirement	Discussion on all important aspects as per the agenda	Throughout the session	For smooth and systematic functioning	***	
	Subject Committee Meeting	Month end , any other day as per requirement	For review of the learning outcome and to discuss for making learning process more meaningful	Every month	***	***	
Publications	Student Diary	to be distributed after restoration of normalcy	To bridge the gap between parent and school, to make parents aware of school system	***	For better execution of plan and to communicate with parents	***	

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			of situation				
		Vidyalaya Magazine	To be printed	For bringing out the latent talents		***	Scheduled to be released on KVS Foundation Day.
	Other Programmes	Career Counselling Session	Career counselling to the students of XI, XII by local experts	The programme will be continued with Involvement of local experts	Dec 2020 , after Pre-Board	To open the career opportunities	***
		Slow and Bright Learners	Identification, remedial action	To identify on performance of Term Exam and to take appropriate remedies	To be monitored after every Term exam	For upliftment of academic performance	***
		Moral Values	Morning Talk Principal/ Teacher	Moral talks during online conversation, Morning assembly, arrangement periods etc.	Throughout the session	For Inculcation of moral values	***

PURCHASE PROCESS: A purchase committee has been formed. All the purchases will be made strictly by following the purchase procedure, following the guidelines of the Accounts Code and with the approval of the competent authority. The note sheet system to avoid discrepancies in purchase procedure shall be followed.

16. OTHER ADMINISTRATIVE WORKS

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APPOINTMENT OF CONTRACTUAL TEACHERS: On basis of the performance in interview, the panel of Part time contractual teachers have been prepared for the session 2020-21. The Part time contractual teachers will be appointed from this panel as per requirement.

ADMISSION: As per the Calendar and guideline of KVS(HQ), N Delhi

EXAMINATION: as per the schedule of the KVS.

UPDATION OF VIDYALAYA WEBSITE: Fortnightly and as and when required

INCOME TAX: Monthly deduction of tax from employee's salary to facilitate quarterly submission of report.

ISSUE OF FORM-16: Employees will be issued Form-16 by the end of July 2020 for filing of income tax return in time.

ENCLOSURES:

1. Academic action plan
2. List of Various Committees

[Academic Action Plan]

For Quantitative and Qualitative Improvement in AISSCE

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[Areas identified for special attention]

- Irregularity of students particularly the low achievers
- Poor writing habit and poor presentation
- Lack of guidance and encouragement from parents' side
- Lack of Seriousness, Practice and Motivation
- Poor understanding of concept
- Poor understanding of questions
- Problem of time management during the examination
- Not attempting all the questions in examination

[Plan of Action for quantitative and qualitative improvement]

Regularity of Students: Regularity of students will be ensured in online classes, regular classes, extra classes and remedial classes. The subject teachers have been asked to maintain a list of students who frequently remain absent and to monitor their regularity. In spite of making efforts, even if any student remains absent, then it must be brought to the notice of the Principal and the parents of such students must be called.

Timely Completion of Syllabus: The syllabus of all subjects in class XII shall be completed latest by 15th Nov 2020 and thereafter the remaining time will be used for revision, remediation, drill work and successful execution of the annual academic plan prepared especially for class XII.

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Utilization of Study Material: After completion of syllabus, the use of the study materials including the one prepared by the KVS as well as that prepared by the individual subject teachers will be used upto full extent. It will be ensured that each student of the class has drawn the benefits of these materials.

Subject wise Separate Action Plan: The Subject teachers of class X and XII will prepare a separate Academic Action Plan particularly for their subjects and shall execute the same in a strategic and fruitful manner. This action plan must focus for improvement of students in that particular subject.

Proper Monitoring of Students' Performance: Students' performance will be monitored continuously by means of Slip Test, Class Test after completion of each lesson/ Unit and Monthly Test. And, on basis of their performance efforts will be taken for eradication of their weaknesses and for ensuring their improvement.

Organizing Extra Class, Remedial Class and Study Camp: As presently, it is not possible to take classes in school due to pandemic Covid- 19, so, all the teachers have been asked to provide remedial measures through online. When situation becomes normal, extra Classes for students will be organized during Morning Assembly, after school hours and on holidays. After 15th of November, the plan is to conduct remedial classes especially for under achievers after school hours and the class for the gifted ones during Morning Assembly on basis of students' performance in the test and Pre-Board Examination. Besides, the classes will also be organized during Break and Holidays. Study Camp shall be scheduled to be organized.

Separate Strategy for the Gifted Ones and the late Bloomers: The teachers will prepare separate strategy in terms of

- ❖ Preparation of Study Material
- ❖ Arrangement of Separate Extra Classes (Classes can be organized during Morning Assembly for the Bright Students and after school hours for the under achievers)
- ❖ Practice of HOTS for enhancing quality of the Bright ones and Practice for low achievers to ensure their Minimum Level of Learning (MLL)

Parents Teachers' Meeting: Beside regular PTM conducted after completion of Monthly Test and other Examinations, the following categories of parents must be called frequently. If necessary, the teachers and the Principal can also visit these parents at their houses.

- ❖ Parents whose ward is continuously not performing well
- ❖ Parents whose ward frequently remain absent from regular or extra/ remedial classes.

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Common Tips for Appearing Examination: Tips must be frequently given about

- ❖ Time Management during examination.
- ❖ Proper utilization of Cool Time.
- ❖ Strive to attempt all questions.
- ❖ First to prefer answering the questions, the students are confident about.
- ❖ The ways to make an answer presentable

Guidance, Counseling and Psychological Motivation: Time to time guidance and counselling of the students as well as the parents will be done. Students will be motivated with the words of encouragement. They will be appreciated for making all their positive efforts. For psychological motivation of the students, all possible help of parents shall also be taken. Guest lecture of educationist and counselors shall be arranged in the month of January and February 2021.

Use of ICT Resources: The teachers have been asked to make full use of ICT resources to make their lesson attractive, effective and interesting. They can also use the PPTs prepared by them for classroom teaching.

Besides, all other effective ways that can improve the performance of students in terms of quality and quantity shall be adopted as per the demand of situation and the requirement. Moving on the avenue with a firm determination and a dedicated approach, we are optimistic to achieve a highly commendable result in AISSE and AISSCE 2021.

**Kendriya Vidyalaya No.1 Chhindwara (MP)
Staff Committee and Allotment of duties**

S. No	Committees	Duties
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K V NO.1 CHHINDWARA/ VIDYALAYA PLAN,

	Shift 1	Shift 2	
1	Academic Monitoring Committee		
	<ul style="list-style-type: none"> ▪ Sh B K Jha (I/C) Primary Section • Sh Pramod Koche 	<ul style="list-style-type: none"> • Sh. D. K. Tiwari Primary Section ▪ Sh. S K Sahu 	Monitoring the academic, remedial & other strategies for overall development of the school.
2	Discipline Committee		
	<p align="center">Senior Secondary Section</p> <ul style="list-style-type: none"> ▪ Sh B K Jha (I/C) • Mr. Abhilash Thakrey • Smt Pushpa Naidu • Smt. Umaang Sharma ▪ Sh Atul Rai <p align="center">Secondary Section</p> <ul style="list-style-type: none"> • Sh R K Singh (I/C) • Sh. M. K. Gupta ▪ Sh. Kapil Sahu • Sh Kamlesh Sahu <p align="center">Primary Section:</p> <ul style="list-style-type: none"> ▪ Sh.D.R.Nagawanshi • Sh. T. C. Bihare • Smt. Sonu Ashish Verma • Sh Himanshu Jalawat 	<p align="center">Secondary Section</p> <ul style="list-style-type: none"> • Sh. Basant Patkar (I/C) • Sh Nikhil Ingaikar ▪ Smt Manju Bala Kasare <p align="center">Primary Section:</p> <ul style="list-style-type: none"> • Sh. S K Sahu (I/C) • Smt Neel Chouhan ▪ Sh. Dharmendra Verma • Ku. Manisha 	Monitor and maintain the discipline check the activities of the students within the school campus.

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3	Examination Committee		
	<p style="text-align: center;">Internal Examination</p> <ul style="list-style-type: none"> • Smt Pushpa Naidu (I/C) • Smt. Vanita Bahe • Smt. Umang Sharma • Smt. S. L. Gandham <p style="text-align: center;">External Examination(CBSE)</p> <ul style="list-style-type: none"> • Sh. P. K. Patle (I/C) • Sh. Avinash Swamkar • Sh. Kapil Sahu • Sh. S. K. Nag <p style="text-align: center;">Primary Section</p> <ul style="list-style-type: none"> • Sh. Himanshu Jaiswal (I/C) • Smt. Anju Kumre 	<p style="text-align: center;">Internal Examination</p> <ul style="list-style-type: none"> • Smt. Shilvani Dubey (I/C) • Sh. Basant Patkar • Smt Manju Bala Kasare <p style="text-align: center;">Primary Section</p> <ul style="list-style-type: none"> • Smt Vijeta Deshmukh I/C) • Mohini Vishwakarma 	<p>To plan & conduct home, CBSE & other (Olympiad, etc.) examinations.</p>
4	Admission Committee		
	<ul style="list-style-type: none"> • Sh. Neelesh Agrawal (I/C) • Sh. M. K. Gupta <p style="text-align: center;">Primary Section</p> <ul style="list-style-type: none"> • Sh. T. C. Bihare • Sh. Jagdish Khapre 	<ul style="list-style-type: none"> • Sh. Alok Ranjan • Smt. Anita Saxena 	<p>To manage registration and admission process as per KVS guidelines.</p>
5	Time Table Committee		

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	<ul style="list-style-type: none"> • Sh Pravin Bute (I/C) • Sh R K Mehra Primary Section: • Sh Arun Pawar (I/C) • Sh. Arun Verbude 	<ul style="list-style-type: none"> • Sh Nikhil Ingalkar (I/C) • Sh. Atul Gupta Primary Section: • Sh. Dharmendra Verma (I/C) • Smt Neel Chouhan 	To prepare time table and make arrangement against leave.
6	CCA Committee		
	<ul style="list-style-type: none"> • Sh. A. K. Rai (I/C) • Smt Anuradha Tiwari • All House Masters Primary Section: • Smt Sonu Ashish Verma (I/C) • Smt Julie Singhal • All House Masters 	<ul style="list-style-type: none"> • Sh. R. K. Meena (I/C) • Smt Shailja Dehariya • All House Masters Primary Section: • Sh. J. K. Sharma (I/C) • Smt Shailja Dehariya All House Masters 	To plan and organize house activities, Maintenance of the record of the same and To plan & ensure presentation of assembly with the help of students, class teachers & house masters weekly.
7	Social Science Exhibition		
	<ul style="list-style-type: none"> • Sh Avinash Swarnkar (I/C) • Sh. P. K. Patle • Sh. A. K. Rai • Mr. S. K. Nag • Mr. M. K. Gupta • Smt Nisha Yadav • Sh R K Mehra • Smt Julie Singhal 	<ul style="list-style-type: none"> • Sh. Atul Gupta (I/C) • Sh. Alok Ranjan • Smt. Yashoda Rani • Sh. R. K. Meena • Smt Shailja Dehariya 	To Motivate students to prepare exhibits and prepare for Cultural Programme ,Debate ,Quiz etc
8	Cultural Programme Committee		
	<ul style="list-style-type: none"> • Smt Julie Singhal • Smt. Umang Sharma • Smt.Pushpa Naidu 	<ul style="list-style-type: none"> • Smt Shailja Dehariya • Sh Nikhil Ingalkar Primary Section: 	Planning, Preparation & organizing

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	Primary Section: <ul style="list-style-type: none"> • Smt.Sonu Ashish Verma • Smt. Anju Kumre • All Class Teachers 	<ul style="list-style-type: none"> • Smt Amita Saxena • Smt Neeti Chouhan All Class Teachers 	Cultural activities inside and outside the vidyalaya.
9	Rajbhasha Committee		
	<ul style="list-style-type: none"> • Sh.Neelesh Agrawal (I/C) • Sh M K Gupta • Smt. Nisha Yadav 	<ul style="list-style-type: none"> • Sh. R. K. Meena • TGT Sanskrit 	To Promote work in Hindi
10	Games & Sports Committee		
	<ul style="list-style-type: none"> • Sh.R.K.Singh (I/C) Primary Section: <ul style="list-style-type: none"> • Sh.Himanshu Jaiswal • Sh Jagdish Khapre 	<ul style="list-style-type: none"> • Sh. Atul Gupta (I/C) Primary Section: <ul style="list-style-type: none"> • Sh J K Sharma • Smt Vijeta Deshmukh 	To coach and train students in different sports & games according to their potential.
11	Mathematics Club		
	<ul style="list-style-type: none"> • Smt. Vanita Bahe (I/C) • Sh Kapil Sahu • Sh.Kamlesh Sahu Primary Section: <ul style="list-style-type: none"> • Sh.Arun Pawar 	<ul style="list-style-type: none"> • Smt. Shivani Dubey(I/C) • Smt M. B. Kasare Primary Section: <ul style="list-style-type: none"> • Smt Amita Saxena 	To conduct Mathematical activities in the vidyalaya & maintain Maths Lab.
12	Nature Club		
	<ul style="list-style-type: none"> • Smt. S. L. Gandham (I/C) • Smt. Nikhat Qurashi Primary Section: <ul style="list-style-type: none"> • Sh P K Koche • Sh D R Nagwanshi 	<ul style="list-style-type: none"> • Smt. Yashoda Rani (I/C) • Smt. Priti Agrawal Primary Section: <ul style="list-style-type: none"> • Mr. S. K. Sahu • Sh. Subhash Chandra 	Organise excursions & educational trips.

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13	Readers Club		
	<ul style="list-style-type: none"> • Sh Ashish Soni • Sh B K Jha • Shs Pushpa Naidu • Shs Neekesh Agrawal Primary Section: • Sh P K Koche • Sh Jagdish Khapre • Sh, Himanshu Jaiswal 	<ul style="list-style-type: none"> • Sh. Dinesh ram • Sh. R. K. Meena • Sh Nikhil Ingalkar Primary Section: • Sh Dharmendra Verma • Smt Neel Chouhan 	To develop the Reading Skill among the students
14	Adventure Club		
	<ul style="list-style-type: none"> • Sh.R.K.Singh(I/C) Primary Section: • Sh P K Koche • Sh, Himanshu Jaiswal 	<ul style="list-style-type: none"> • Sh. Alok Ranjan (I/C) Primary Section: • Sh J K Sharma • Smt Shailja Dehariya 	To organize adventure activities in & out of the vidyalaya.
15	Fine Art Club		
	<ul style="list-style-type: none"> • Smt Kavita Gosavi (I/C) • Smt. Nisha Yadav • Smt. Julie Singhal 	<ul style="list-style-type: none"> • Sh Basant Patkar(I/C) • Smt Amita Saxena • Smt Shailja Dehariya 	To motivate students to enhance their skill in painting and craft. To conduct workshops.
16	Integrity Club		
	<ul style="list-style-type: none"> • Sh B K Jha (I/C) • Sh. Karan Kindra • Sh. A. K. Rai • Sh Kapil Sahu • Sh S K Nag 	<ul style="list-style-type: none"> • Smt. Shikani Dubey (I/C) • Sh. Nikhil Ingalkar • Sh. Atul Gupta 	To include moral values in students by conduction activities and arranging lectures.

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17	Photography Club		
	<ul style="list-style-type: none"> • Sh Himanshu Jaiswal (I/C) • Sh Jagdish Khapre 	<ul style="list-style-type: none"> • Sh Nikhil Ingalkar (I/C) • Sh Basant Patkar 	To motivate and enhance students skill in photography. To capture various school events in camera.
18	Press Coverage		
	<ul style="list-style-type: none"> • Sh.B K Jha (I/C) • Sh M K Gupta • Sh.Himanshu Jaiswal 	<ul style="list-style-type: none"> • Sh Nikhil Ingalkar (I/C) • Sh. R. K. Meena 	To ensure press coverage of all activities in the vidyalaya To inform press personnel to cover event well in advance
19	Cleanliness Committee		
	<ul style="list-style-type: none"> • Sh. P. K. Koshta (I/C) • Smt. S. L. Gandham • Sh Kapil Sahu • Sh. Kamlesh Sahu • Sh. R. K. Mehra • Smt. Nikhat Qurashi 	<ul style="list-style-type: none"> • Sh S K Sahu (I/C) • Smt. Priti Agrawal • Ku. Subala • Smt Neelam Choure 	To monitor the work of outsourcing agency related to cleaning of the vidyalaya.
20	Beautification & Gardening		
	<ul style="list-style-type: none"> • Sh Pravin Bute (I/C) • Sh D R Nagwanshi • Smt Kavita Gosavi 	<ul style="list-style-type: none"> • Sh S K Sahu (I/C) • Smt Priti Agrawal • Sh Basant Patkar 	To make the vidyalaya beautiful, colorful & attractive. To make KV Green.
21	Repair and Maintenance		
	<ul style="list-style-type: none"> • Sh.R K Singh (I/C) • Sh Ashish Soni • Sh.P C Nagaria 	<ul style="list-style-type: none"> • Sh Nikhil Ingalkar (I/C) • Sh Basant Patkar • Sh. J. K. Sharma 	To look after the maintenance & repair work of the vidyalaya building and surrounding.

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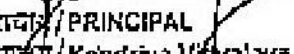
	<ul style="list-style-type: none"> • Sh.D.R.Nagwanshi 		
22	Purchase Committee		
	<ul style="list-style-type: none"> • Sh. B K Jha • Sh. Kapil Sahu • Sh. P. C. Nagaria • Sh. D. R. Nagwanshi 	<ul style="list-style-type: none"> • Sh Nikhil Ingalkar • Sh Basant Patkar • Sh J K Sharma 	Survey of shops for material, call quotations and acquisition.
23	Right to Information		
	<ul style="list-style-type: none"> • Sh V K Garg • Sh. D. K. Tiwarl 	<ul style="list-style-type: none"> • Sh V K Garg • Sh. D. K. Tiwarl 	To provide information under RTI.
24	SC/ST Grievance Cell		
	<ul style="list-style-type: none"> • Sh R K Mehra (I/C) • Sh P C Nagaria • Smt. Anju Kumre 	<ul style="list-style-type: none"> • Sh R.K. MEENA (I/C) • Sh DINESH RAM • Smt SHAILJA DEMARIYA 	To handle all the grievance issues related to SC and ST.
25	First Aid Committee		
	<ul style="list-style-type: none"> • Smt. S. L. Gandham (I/C) • Sh. R. K. Singh Primary Section: • Sh D R Nagwanshi • Smt Anju Kumre 	<ul style="list-style-type: none"> • Kp. Subala (I/C) • Sh. Alok Ranjan Primary Section: • Smt Amita Saxena • Smt Neeti Chouhan 	To maintain first aid kit and to provide first aid facility to students & staff.
26	Web Management Committee		
	<ul style="list-style-type: none"> • Sh. AbhTash Thakre(I/C) • Sh. M. K. Gupta • Sh. S. K. Nag 	<ul style="list-style-type: none"> • Sh Basant Patkar (I/C) • Smt. Yashoda Rani • Computer Instructor 	To update information on the school website as per KVS instructions.

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	<ul style="list-style-type: none"> • Computer Instructor 		
27	Guidance & Counselling		
	BOYS <ul style="list-style-type: none"> • Sh. B. K. Jha (I/C) • Sh. M. K. Gupta • Educational Counselor GIRLS <ul style="list-style-type: none"> • Smt. Vanita bahe (I/C) • Smt. Pushpa Naidu • Smt. Anuradha Tiwari 	BOYS <ul style="list-style-type: none"> • Sh. Nikhil Ingalkar (I/C) • Sh. Atul Gupta • Educational Counselor GIRLS <ul style="list-style-type: none"> • Smt. Shivani Dubey (I/C) • Smt. M. B. Kasare • Ku. Subala 	To provide necessary guidance to students & arrange guest lectures on guidance & counselling
28	AEP		
	BOYS <ul style="list-style-type: none"> • Sh. Pravin Bute (I/C) • Sh. R. K. Mehra GIRLS <ul style="list-style-type: none"> • Smt. S. L. Gandham (I/C) • Smt. Nisha 	BOYS <ul style="list-style-type: none"> • Sh. Nikhil Ingalkar (I/C) • Sh. Basant palkar GIRLS <ul style="list-style-type: none"> • Smt. Preeti Agrawal (I/C) • Smt. Shivani Dubey 	To provide necessary guidance to students & arrange guest lectures AEP.
29	Language Club and Digital language lab		
	<ul style="list-style-type: none"> • Sh. Neelesh Agrwal (I/C Hindi) • Sh. B. K. Jha (I/C English) • Smt. Pushpa Naidu • Sh. M. K. Gupta • Sh. S. K. Nag (I/C Language Lab) • Smt. Nisha Yadav 	<ul style="list-style-type: none"> • Smt. Yashoda Saini (I/C Language Lab) • Sh. R. K. Meena Primary Section: <ul style="list-style-type: none"> • Sh. J. K. Sharma • Smt. Mahini Vishwakarma 	To develop vocabulary, fluency in the language, familiarize learners with linguistic expressions, to develop linguistic competence, sharpen creativity and trigger logical thinking.

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	Primary Section: <ul style="list-style-type: none"> • Smt. Sonu Ashish Verma • Sh. T. C. Bihare 		
30	Furniture		
	<ul style="list-style-type: none"> • Sh. R.K.Singh (I/C) • Sh. D. R.Nagwanshi • Sh. Arun Varbude 	<ul style="list-style-type: none"> • Sh. Basant Patkar (I/C) • Sh. Nikhil Ingalkar • Sh. Dinesh ram 	To look after purchase and repair of furniture
31	Enrolment and Maintenance of CS 54		
	<ul style="list-style-type: none"> • Sh. Kapil Sahu (VI-XII) • Sh. Himanshu Jaiswal (I-V) 	<ul style="list-style-type: none"> • Sh. Basant Patkar (VI-X) • Sh. Dharmendra Verma (I-V) 	To verify the strength of classes from I to XII at the end of every month and maintainance of CS 54
32	CMP		
	<ul style="list-style-type: none"> • Sh. D. R. Nagwanshi (I/C) • Sh. Arun Pawar 	<ul style="list-style-type: none"> • Smt. Neelam Choure (I/C) • Smt. Neeti Chouhan 	To reach the desired level of primary education purposefully and to improve school and class room environment
34	Income Tax Assistance		
	<ul style="list-style-type: none"> • Sh. Sudeep Baghele • Sh. Ashish Soni 	<ul style="list-style-type: none"> • Sh. Sudeep Baghele • Sh. Ashish Soni 	To assist the office staff in preparing salary, income tax calculation etc
35	Science Exhibition		
	<ul style="list-style-type: none"> • Sh. P. K. Koshta (I/C) • Sh. Pravin Bute • Smt. S. L. Gandham • Sh. Kiran Kindra 	<ul style="list-style-type: none"> • Smt. Priti Agrawal (I/C) • Ku. Subala • Smt. Shivani Dubey • Smt. M. B. Kasare 	To Motivate students to prepare exhibits and prepare for various activities i.e. NCSC, Science exhibition etc.


 PRINCIPAL
 केंद्रीय विद्यालय / Kendriya Vidyalaya
 एम.पे.ओ. / M.P.O.
 छिंदवाड़ा (म.प्र.) / Chhindwara (M.P.)
 490031 Ph. - 07162 - 245055

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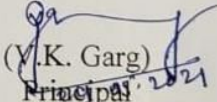
	<ul style="list-style-type: none">• Smt. Vanita Bahe• Sh. Abilash Thakrey		
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Phone No. 07162-245055
केन्द्रीय विद्यालय, क्र01, छिन्दवाडा
धरम टेकरी जिला छिन्दवाडा (म.प्र.) 480001
KENDRIYA VIDYALAYA, NO-1 Chhindwara DharamTekri,
Distt- Chhindwara (M.P.) 480 001
e-mail- chhindwarakv@gmail.com , Website- www.chhindwara.kvs.ac.in

List of Parents Teachers Association Members:-

S.N.	Name of The Parent Member	Address
1.	Mr. Deepak Kumar	F/o Akshat Kumar (Class-V), Assistant, SBI, Main Branch, Chhindwara
2.	Mr. Ritesh Singh Thakur	F/o Divyansh Thakur (Class-IV), Housing Board Colony Chhindwara
3.	Mrs. Abhilasha Garg	M/o Shivank Garg (Class-V), Additional S.P. Bangalow, Civil Lines, Chhindwara
4.	Mrs. Snehlata Tripathi	M/o Atharv Tripathi (Class-V), Kukda Jagat, Chhindwara
5.	Mr. B.K. Jha	PGT-Eng., KV No.1 Chhindwara
6.	Mr. R.K. Mehra	TGT-S.St., KV No.1 Chhindwara
7.	Mrs. Anuradha Tiwari	TGT-Eng., KV No.1 Chhindwara
8.	Mrs. Amita Saxena	PRT, KV No.1 Chhindwara
9.	Mr. Himanshu Jaiswal	PRT, KV No.1 Chhindwara


(Y.K. Garg)
Principal

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